

WEST MILFORD TOWNSHIP BOARD OF EDUCATION

46 Highlander Drive
West Milford, NJ 07480
(973) 697-1700
www.wmtps.org

BOARD OF EDUCATION
MINUTES
BUDGET/REGULAR MEETING
JANUARY 26, 2021

DISTRICT GOALS - 2020-2021 SCHOOL YEAR

- *To develop a plan to advance communication and consistent methods of communication, and to enhance branding throughout the District.*
- *Continue to revise and implement the District's hybrid learning model and phased re-entry plans with coordinated adherence to student and staff safety, as well as flexible instructional expectations.*
- *Build a District support system for students and staff for the purpose of social-emotional well-being.*
- *Continue to identify, enhance, and monitor fiscal practices that enable the District to maximize efficiency.*

Mrs. Teresa Dwyer, Board Vice President, called to order the Budget/Regular Meeting of the Board of Education at 7:00 p.m., on January 26, 2021, in the Westbrook School Media Center. Mrs. Dwyer asked for a moment of silence, led the flag salute, read the Open Public Meetings Act Statement, and reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Suburban Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, Cablevision of Warwick and West Milford TV77; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo	Present	Mrs. Dwyer	Present	Mr. Ofshinsky	Present
Mrs. Stephenson	Present	Mr. Guarino	Present	Mr. Stillman	Present
Mr. Conklin*	Absent/Arr. 7:20 p.m.	Mrs. O'Brien	Present	Mrs. Van Dyk*	Present

*Mr. Conklin and Mrs. Van Dyk participated in the meeting remotely.

Minutes for the Budget/Regular Meeting of January 26, 2021

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Andrew Brown, Esq.	Board of Education Attorney	Present
Amanda Gerold	Student Representative	Absent

There was approximately 1 member of the public in attendance.

VI. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

- Eagle Scout Project at Apshawa School - Moved to February.
- Dr. Anemone provided the Board and the community with a hybrid learning update. Macopin and the High School are beginning their third marking period (second semester). He stated that administrators are meeting with their Intervention and Referral Services teams to identify students to return to school for five (5) days of instruction. Identification is on an academic need basis. The elementary schools are in the middle of their second trimester and teachers sent home report cards at the end of the first trimester. We are now about half way through the school year. The elementary principals spent most of last month working to bring more students back at the K-5 level five (5) days week. About 67% or two thirds of our students are in the buildings at the K-5 level. This reflects more students than in the Fall. The students who need support were asked to come back beginning in November.
- Student Representative - Amanda Gerold - Dr. Anemone indicated Miss Gerold was not able to attend, but she provided a statement via email that Dr. Anemone read to the Board and the community:

"Good evening Dr. Anemone and distinguished members of the West Milford Board of Education. The Student Council is currently planning for the Spring and Fall of 2021. This past year, as everyone knows, has been stifling for us and has put the brakes on just about all of our programs. We are all glad that 2020 is over, and I am looking forward to the day where we can put this horrible epidemic behind us. The Winter sports season has just begun, and we are all looking forward to great yet shortened seasons. Home games will be streamed on a High School TV Science YouTube channel, and the link can be accessed through our website, so parents, families, and friends can watch and see events. Teams are also working with other schools to try and share all games so that parents can watch as many games as possible, since at the current time spectators are not allowed at events. The West Milford High School Student Council is hoping to start virtual activities, such as Trivia Night, which had some success last Spring."

VI. SUPERINTENDENT'S REPORT - Dr. Anemone - Continued

"We are also looking into options for Senior Choice Awards and Highlander Day. Finally, we are still making donations to local charities, food banks, families in need, and investigating ways to raise funds so we can continue to donate to community causes, as that has always been a big part of what the Student Council does. We are patient, but anxious to get back to our student activities. When this is all over, West Milford High School Student Council will come back bigger and better than ever. Sincerely, Amanda Gerold."

- Mrs. Dwyer spoke about the Theater Arts program, and the students who participated in the equivalent of the Teen Arts Festival. She read the names of our musical students who received Second, Third, and Fifth Place awards, congratulated them on a job well done, and thanked them for representing our schools.

VII. DIRECTOR OF EDUCATION'S REPORT - Mr. Dan Novak

- Mr. Novak provided the Board with a brief update on the status of District Branding. He stated we have adopted our updated District goals, and that our website is the first "go to" piece in communication and District branding. Discussion has taken place with the Technology Committee and in meetings. Mr. Winston, our Technology Supervisor, is looking at updated or new web designers or vendors for us to work with so that we can move forward. The Twitter feed, on the District's website, has been populated with each District-level administrator (principals, supervisors, and central office staff) who is tweeting on behalf of the District. He also spoke about Athletics and collecting all Twitter accounts for our coaches to populate them on the Athletics home page of the website. The goal is to complete this social media collection for each school's home page of their website by the next Board meeting. He will provide a demonstration of this to the Board in February.
- Mr. Novak briefly spoke about the IXL Math program and trending away from it for Kindergarten, first and second grades. We are in the process of replacing it with ST Math, a program that receives rave reviews for its ability to develop deep thinking, perseverance and problem-solving in our youngest students. It is very picture-oriented and game-based, does not penalize a student for continually trying, and continues to encourage the student, which has been a criticism of IXL. Staff began training during a recent professional development half-day, and an instructor from ST Math will be coming to the District to train staff during the next professional development day on February 16th. Parents can anticipate receiving information on the ST Math program on Friday, February 12th, before beginning the program. Mr. Novak anticipates the use of this program for K-2 students beginning on February 17th. Mr. Novak will provide the Board with a demonstration on the ST Math program at the next Board meeting.

Mrs. Stephenson asked Mr. Novak questions regarding social media Twitter feeds and staff, and the ST Math program. Mr. Novak provided responses and additional information to her inquiries.

Board members had additional questions and comments about the ST Math program. Mr. Novak and Dr. McQuaid responded to their inquiries.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

Motion by Mr. Ofshinsky, seconded by Mr. Guarino, to approve the following Board of Education meeting minutes:

- December 15, 2020 Workshop/Regular Meeting
- December 15, 2020 Executive Session

VOICE VOTE: Mrs. O'Brien "Abstained" on the vote.

All Others in Favor. MOTION PASSED.

IX. PRESIDENT'S REPORT - Mrs. Lynda Van Dyk

No report.

X. PUBLIC COMMENT - AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public for the purpose of addressing resolutions on this agenda only. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All members of the public speaking during this public comment period are asked to address topics listed in the agenda. All speakers are asked to sign the register provided and to give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mrs. O'Brien, seconded by Mr. Ofshinsky, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XI. MOTION BY MRS. ROMEO, SECONDED BY MR. OFSHINSKY, TO ADOPT THE AGENDA AS PRESENTED AND AMENDED, INCLUDING HAND CARRY.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Romeo, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #5:

XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

1. The recommendation of the Superintendent to approve the following **CURRICULUM ADOPTIONS** for the 2021-2022 school year: (Documentation provided electronically.)

MACOPIN SCHOOL

World Language

- French 7-1A
- German 7-1A
- Italian 7-1A
- Spanish 7-1A

- (2.) The recommendation of the Superintendent to approve the following **SCHOOL YEAR SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT**, retroactive from January 4, 2021, through June 30, 2021:

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student #: 73253	\$43,813.62	Glenview Academy Fairfield, New Jersey

NOTE: This student recently moved into District.

3. The recommendation of the Superintendent to submit **Amendment #1** for the **CARES ACT ELEMENTARY and SECONDARY SCHOOL EMERGENCY RELIEF (ESSER) GRANT** application **FY 2020-2022**.
4. The recommendation of the Superintendent to approve the **2021-2022 and 2022-2023 CALENDARS FOR TWELVE MONTH EMPLOYEES**. (Calendars provided electronically.)
5. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #5:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Stillman	Yes	Mr. Conklin	Yes
Mr. Guarino	Yes	Mr. Ofshinsky	Yes	Mrs. O'Brien	Yes
Mrs. Stephenson	Yes	Mrs. Romeo	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Courtney Stephenson, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mrs. Stephenson, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #34:

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

DISCUSSION: Mrs. Romeo inquired about item #27, and the service hours at each school. Mr. Novak provided an explanation to her inquiry.

Mr. Guarino also inquired about item #27. Mr. Novak responded to his inquiry regarding hours.

1. The recommendation of the Superintendent to accept, with regret, the resignation of **RUTH ROATTI**, Special Class Aide, Westbrook School, effective March 1, 2021, for the purpose of retirement.
- (2.) The recommendation of the Superintendent to accept, with regret, the resignation of **ROBERTO ZUBAN**, Special Class Aide, High School/Macopin School, effective March 1, 2021, for the purpose of retirement.
- (3.) The recommendation of the Superintendent to approve the appointment of **STACY SILVESTRI**, Special Class Aide, High School/Macopin School (PC#60.08.S5.AVM; 60.09.S5.AVA), at the annual salary of \$23,682.00 (Step 1), with health benefits, effective March 1, 2021, through June 30, 2021, per Board of Education/WMTAA Agreement. (Replaces Zuban) Account: 11-209-100-106-10-10-000; 11-213-100-106-10-10-000
- (4.) The recommendation of the Superintendent to approve the appointment of **PAMELA ROCCISANO**, Special Education Teacher (Resource Center), Macopin School (PC#90.08.40.AQR; 90.08.40.AQY), at the annual salary of \$55,500.00 (BA/1) (prorated), with health benefits, effective January 27, 2021, through June 30, 2021, per Board of Education/WMEA Agreement. (Replaces Warren-Jurgensen) Account: 11-213-100-101-10-10-000
- (5.) The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **CELESTE BURKE**, from 0.5 Building Aide, Apshawa School, to 0.5 Administrative Assistant, Transportation (PC#70.18.S1.AXI), at the annual salary of \$25,000.00 (prorated), without health benefits, effective January 27, 2021, through June 30, 2021, per Board of Education/Unaffiliated Board Office Unit. (Replaces Perrulli) Account: 11-000-270-160-10-10-000
6. The recommendation of the Superintendent to approve the appointment of **ANDREW BODEN**, Custodian, Westbrook School (PC#45.07.M3.BCE), at the annual salary of \$45,851.00 (prorated), with health benefits, effective February 16, 2021, through June 30, 2021, with a 180-day probationary period, per Board of Education/WMCMA Agreement. (Replaces McInerney) Account: 11-000-262-110-10-10-000

NOTE: Pending satisfactory physical.

- (7.) The recommendation of the Superintendent to approve the appointment of **MATTHEW GRIEVES**, Custodian, Upper Greenwood Lake School (PC#45.06.M3.BCA), at the annual salary of \$45,851.00 (prorated), with health benefits, effective February 1, 2021, through June 30, 2021, with a 180-day probationary period, per Board of Education/WMCMA Agreement. (Replaces Miller) Account 11-000-262-110-10-10-000

NOTE: Pending satisfactory physical.

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

8. The recommendation of the Superintendent to approve the appointment of **KIAWA VITALE**, Cafeteria Aide, Apshawa School (PC#30.01.F4.AZR), at the annual salary of \$5,430.00 (prorated), without health benefits, effective February 1, 2021, through June 30, 2021, per Board of Education/WMCAA Agreement. (Replaces Koropchak) Account: 11-000-262-107-10-10-000

NOTE: Pending fingerprint clearance.

9. The recommendation of the Superintendent to approve an **EXTENSION** to the appointment of **LISA KEVINS**, Replacement World Language Teacher, Macopin School (PC#99.09.00.CCE), at the per diem rate of \$150.00, with health benefits, effective February 1, 2021, through May 11, 2021, per Board of Education Agreement. (Replaces Carnavale) Account: 11-130-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

10. The recommendation of the Superintendent to approve an **EXTENSION** to the appointment of **ABIGAIL DAVISON**, Replacement Grade 4 Teacher, Upper Greenwood Lake School (PC#99.06.00.BOF), at the per diem rate of \$150.00, with health benefits, effective February 1, 2021, through March 2, 2021, per Board of Education Agreement. (Replaces Merritt) Account: 11-120-100-101-10-10-103

11. The recommendation of the Superintendent to approve a leave of absence for **AMI HOGUE**, Special Education Teacher (Resource Center), Paradise Knoll School, with pay using sick days, effective February 16, 2021, through April 6, 2021, then without pay under the Family Medical Leave Act, effective April 7, 2021, through June 30, 2021. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

12. The recommendation of the Superintendent to approve the appointment of **ABIGAIL DAVISON**, Replacement Special Education Teacher (Resource Center), Paradise Knoll School (PC#99.05.00.CHB), at the per diem rate of \$150.00, with health benefits, effective March 3, 2021, through March 28, 2021, then at an annual salary of \$55,500.00 (BA/1) (prorated), with health benefits, effective March 29, 2021, through June 3, 2021, per Board of Education Agreement. (Replaces Hogue) Account: 11-213-100-101-10-10-000

NOTE: The duration of the position is based on the date of the employee's return to work.

- (13.) The recommendation of the Superintendent to approve an **EXTENSION** to the appointment of **LAUREN MORAN**, Replacement Grade 3 Teacher, Apshawa School (PC#99.01.00.BZN), at the annual salary of \$55,500.00 (BA/1) (prorated), with health benefits, effective February 1, 2021, through June 30, 2021, per Board of Education Agreement. Account: 11-120-100-101-10-10-103
- (14.) The recommendation of the Superintendent to approve an **EXTENSION** to a **TEMPORARY TRANSFER OF ASSIGNMENT** for **DANA McCONNELL**, from Special Class Aide, to Replacement Kindergarten Teacher, Apshawa School, at the annual salary of \$55,500.00 (BA/1) (prorated), effective February 1, 2021, through June 30, 2021, per Board of Education Agreement. Account: 11-110-100-101-10-10-103

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

15. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **KRISTEN SEIBERT**, Encore Teacher, Apshawa School, without pay, effective February 1, 2021, through February 28, 2021. (Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

16. The recommendation of the Superintendent to approve an **EXTENSION** to the appointment of **ARIANNA MCGUINNESS**, Replacement Encore Teacher, Apshawa School (PC#99.01.00.CBO), at the per diem rate of \$150.00, with health benefits, effective February 1, 2021, through February 8, 2021, then at the annual salary of \$55,500.00 (BA/1) (prorated), with health benefits, effective February 9, 2021, through February 28, 2021, per Board of Education Agreement. (Replaces Seibert) Account: 11-120-100-101-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

17. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (December 2020)**, for an **EXTENSION** to a leave of absence for **LAUREN YARMULA**, Grade 4 Teacher, Apshawa School, without pay, retroactive from January 4, 2021, through **May 31, 2021**. (Caregiver)

NOTE: The employee may return prior to the above date.

18. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (December 2020)**, for an **EXTENSION** to the appointment of **HEATHER SCHNAARS**, Replacement Grade 4 Teacher, Apshawa School (PC#99.01.00.BKG), at the per diem rate of \$150.00, with health benefits, retroactive from January 4, 2021, through January 31, 2021, then at the annual salary of \$55,500.00 (BA/1) (prorated), with health benefits, effective February 1, 2021, through **May 31, 2021**, per Board of Education Agreement. (Replaces Yarmula) Account: 11-120-100-101-10-10-000

NOTE: The duration of the position is based on the date of the employee's return to work.

- (19.) The recommendation of the Superintendent to approve a **TEMPORARY TRANSFER OF ASSIGNMENT** for **MELISSA PRITCHETT**, from Special Class Aide, Maple Road School, to Replacement Special Education Teacher (Multiple Disabilities), Maple Road School, at the per diem rate of \$200.00, retroactive from January 4, 2021, through January 7, 2021. (Replaces Willis) Account: 11-212-100-101-10-10-000

20. The recommendation of the Superintendent to approve a leave of absence for **APRIL STEARNS**, Special Class Aide, Macopin School, with pay using sick and personal days, retroactive from January 4, 2021, through January 15, 2021, then without pay, effective January 19, 2021, through April 12, 2021. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

- (21.) The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **CRAIG CARMODY**, Bus Driver, Transportation, without pay under the Family Medical Leave Act, retroactive from January 20, 2021, through March 5, 2021, then without pay effective March 6, 2021, through April 12, 2021. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

- 22. The recommendation of the Superintendent to approve the appointment of **DANIEL NOVAK**, Director of Education, District-wide, as the **BRIDGE YEAR LIAISON**, at no cost to the District.
- 23. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2020-2021 school year, effective January 27, 2021, through June 30, 2021:

AMANDA CACCAVELLA (Teacher)
JOANN AYRES (Teacher)
KEVIN MACKENZIE (Teacher)
MECHELL MINIKUS (Teacher)
MELISSA SPERRY (Teacher)
TAYLOR MESSLER (Teacher)

- 24. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2020-2021 school year, effective January 27, 2021, through June 30, 2021:

KEVIN MACKENZIE (Special Class Aide)
MECHELL MINIKUS (Special Class Aide)
MELISSA SPERRY (Building, Cafeteria & Special Class Aide/Secretary)
TAYLOR MESSLER (Building, Cafeteria & Special Class Aide/Secretary)
JOSH DeGRAFF (Custodian)

- (25.) The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (October 2020)**, for the following **INTERVENTION SPECIALISTS**, for Title I Elementary Schools, retroactive from October 28, 2020, at the per diem rate of \$150.00, not to exceed **\$11,200.00** per school, without health benefits, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-XXX - ESEA Title I Grant:

<u>Employee</u>	<u>School</u>
JOSEPHINE SORECO	Marshall Hill
KRISTINE RALICKI	Upper Greenwood Lake

NOTE: Funded through the ESEA Title I Grant.

- 26. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENTS** for the 2020-2021 school year:

<u>Provisional Teacher</u>	<u>Payment</u>	<u>Mentor Teacher</u>
RENEE ARIAS	\$220.00	Chelsea Pires
DANIELLE HELLER	\$298.28	Krista Yuhas

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

26. (Continued)

NOTE: This payment is made by the Provisional Teacher to the Mentor Teacher. There is no cost to the Board.

(27.) The recommendation of the Superintendent to approve the following **ELEMENTARY SCHOOLS ACADEMIC SUPPORT CLUBS and INSTRUCTORS**, for the 2020-2021 school year, at the hourly rate of \$35.00, not to exceed twenty (20) hours per staff member, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Staff Member</u>	<u>School</u>
ROSEMARY JENSEN	Apshawa
JACLYN BECKER	Apshawa
LISA LAVIANO	Apshawa
TRICIA GRANNEY	Maple Road
PETRINA VALESE	Maple Road
LAURA HARDEN	Maple Road
ERIN BRANAGAN	Marshall Hill
ALICE SUSKA	Marshall Hill
SHANNON RICKER	Paradise Knoll
KAREY ELLARD	Paradise Knoll
JENNIFER CASPERSON	Westbrook
SABRINA ARNOLD	Upper Greenwood Lake
HOLLIE MILLER	Upper Greenwood Lake
JENNIFER DeBLOCK	Upper Greenwood Lake
KATHRYN TOMASZWESKI	Upper Greenwood Lake

28. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (October 2020)**, for the following staff for **MACOPIN SCHOOL TITLE I RECOVERY MEETINGS**, for the 2020-2021 school year, at the hourly rate of \$35.00, not to exceed **fifty (50) hours per staff**, per Board of Education/WMEA Agreement - Account 20-231-100-101-10-50-XXX - ESEA Title I Grant:

Employee

JOANN VENTOLO	CHRISTIAN CONWAY
CANDICE CARLISLE	BRIANNA INFANTE
JENNIFER FEAR	ALEXANDRA HEFFERON

NOTE: Funded through the ESEA Title I Grant.

(29.) The recommendation of the Superintendent to approve the following **MACOPIN SCHOOL STUDENT ACTIVITY AFTER SCHOOL CLUBS and FEES** for the 2020-2021 school year - Account: 11-401-100-110-10-10-000:

<u>Club</u>	<u>Fee</u>
Art	\$35.00
Bagpipe	\$35.00
Culinary	\$35.00
Jazz Band	\$35.00
Outdoor Adventure	\$35.00
Running	\$35.00

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

- (30.) The recommendation of the Superintendent to approve the following **MACOPIN SCHOOL STUDENT ACTIVITY AFTER SCHOOL CLUBS, ADVISORS and HOURS** for the 2020-2021 school year, at the hourly rate of \$35.00, per Board of Education Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
JOSEPH ANDRIULLI	Running	12	\$420.00
MATTHEW PACCIONE	Jazz Band	12	\$420.00
JOSEPH SMOLINSKI	Bagpipe	12	\$420.00
LORRAINE POAT	Art	12	\$420.00
ABIGAIL ALEXANDER	Outdoor Adventure	12	\$420.00
MARY BOZENMAYER	Outdoor Adventure	12	\$420.00

NOTE: The above clubs are funded through the student registration fee.

- (31.) The recommendation of the Superintendent to approve the following additions to the **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the remainder of the 2020-2021 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Assignment</u>	<u>Stipend</u>
SARAH DeMICCO	10 TH Grade Advisor	\$1,182.50
CHARLINE BUONGIORNO	11 TH Grade Co-Advisor	\$ 663.75
SYRENA LoRe	National Honor Society	\$ 645.60

32. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (September 2020)** for the following **HIGH SCHOOL CLUB STUDENT ACTIVITY ADVISORS and HOURS** for the 2020-2021 school year, at the hourly rate of \$35.00, per Board of Education/WMEA Agreement - Account 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>
ALISON SCULLY	Interact	32*
CHARLINE BUONGIORNO	Interact	

*Advisors not to exceed a combined total number of hours.

- (33.) The recommendation of the Superintendent to approve the appointment of **CHRISTIAN GARTNER**, Physical Therapist, District-wide (PC#91.06.38.BNB; 91.04.38.BNA; 91.03.38.CGK), at the annual salary of 71,800.00 (MA/13) (pro-rated), with health benefits, effective February 16, 2021, through June 30, 2021, per Board of Education/WMEA Agreement. (Replaces Monroe) Account: 11-000-216-104-10-10-367

NOTE: Pending certification and fingerprint clearance.

- (34.) The recommendation of the Superintendent to approve the appointment of **YUNNA BUKAS**, Replacement Technology Education Teacher, High School (PC#99.09.00.CFA), at the per diem rate of \$150.00, with health benefits, effective February 1, 2021, through May 5, 2021, per Board of Education Agreement. (Replaces Beattie) Account: 11-140-100-101-10-10-000

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

ROLL CALL FOR ITEMS #1 THROUGH #34:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Stephenson	Yes	Mr. Ofshinsky	Yes	Mrs. Dwyer	Yes
Mrs. O'Brien	Yes	Mrs. Romeo	Yes	Mr. Stillman	Yes
Mr. Guarino	Yes*	Mr. Conklin	Yes	Mrs. Van Dyk	Yes

*Mr. Guarino "Abstained" on Item #22. The **MOTION PASSED.**

XIV. OPERATIONS & FINANCE, Mr. David Ofshinsky - Chairperson

Motion by Mr. Ofshinsky, seconded by Mr. Stillman, to approve the following agenda items #1 through #6:

DISCUSSION: Mrs. Dwyer spoke about item #1, and inquired to add to the third paragraph "within the same position" after the wording "certain staff members" for clarification. Dr. Anemone confirmed that they are within the same unit.

Mrs. Romeo also commented on item #1, and stated she is supportive of it for all units.

Mrs. Van Dyk spoke about item #1, and explained that the Board has discussed this in the past and felt it should be done on a need basis and looked at case-by-case.

(1.) The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, employee #4432 is currently on medical leave of absence; and

WHEREAS, the employees' accrued sick leave balance will be exhausted prior to their scheduled return from leave; and

WHEREAS, certain staff members have volunteered to donate sick days from their own accrued sick leave balance to the employee, so that the staff member may remain on paid sick leave until the scheduled return or through the end of the current school year, whichever comes first; and

WHEREAS, said staff members have agreed that, upon the donation of sick days to the employee, their own accrued sick leave balances shall diminish by an equal number of days as were donated, and such days will be given to the employee as if they were their own; and

WHEREAS, the Board deems that such action shall not create any future precedent for the use and accrual of sick days, nor shall this donation constitute the creation of a formal sick day bank in the District;

NOW THEREFORE, BE IT RESOLVED, upon recommendation of the Superintendent, that the Board hereby approves the donation and transfer of one (1) sick day per volunteering employee to employee #4432 in the order designated on the list maintained in the Business Administrator's office, such that employees serving in the same position as the employee will, if they wish, donate one (1) day each to the employee; and

XIV. OPERATIONS & FINANCE – Mr. Ofshinsky, Chairperson – Continued

(1.) (Continued)

BE IT FURTHER RESOLVED, that the accrued sick leave balance of any employee who donates a sick day to employee #4432 be reduced by an equal number of days, and any donated days shall become the property of employee #4432, respectively, and will not be eligible for later use or reimbursement by the individual who donated the day upon his or her retirement; and

BE IT FURTHER RESOLVED, the Board’s action to approve the above donation of sick days shall in no way confer any benefit to the donating employee(s), nor shall the approval constitute any permanent change in District policy or procedure with respect to the use and accrual of sick days.

- 2. The recommendation of the Superintendent to renew an agreement with **EDUCATIONAL DATA SERVICES, INC.**, Saddle Brook, New Jersey, for bidding services for the acquisition of supplies, in the amount of \$12,380.00, for the 2021-2022 school year
- 3. The recommendation of the Superintendent to approve a Photography Services Agreement with **LORS PHOTOGRAPHY**, Springfield, New Jersey, for the 2021-2022 and 2022-2023 school years.
- (4.) The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board of Education authorizes the advertisement of the following Capital Improvement Projects for public bid in accordance with Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq.:

<u>School</u>	<u>NJ DOE Project No.</u>	<u>Project</u>
West Milford High School	5650-040-20-3000	New Security Vestibule
Macopin School	5650-055-20-3000	New Security Vestibule

- (5.) The recommendation of the Superintendent to accept funds for the **2021 EQUIPMENT GRANT** through the **NEW JERSEY DEPARTMENT OF AGRICULTURE**, for the High School in the amount of \$19,000.00, for the 2020-2021 school year.
- (6.) The recommendation of the Superintendent to accept a proposal from **BFA FOODSERVICE EQUIPMENT**, Warren, New Jersey, for the purchase of two (2) self-service refrigerated open air coolers at the High School, in the amount of \$19,000.00.

NOTE: Paid through the 2021 Equipment Grant award.

ROLL CALL FOR ITEMS #1 THROUGH #6:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Ofshinsky	Yes	Mrs. O’Brien	Yes	Mrs. Romeo	Yes
Mrs. Stephenson	Yes	Mr. Stillman	Yes	Mr. Conklin	Yes
Mr. Guarino	Yes	Mrs. Dwyer	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

XIV. OPERATIONS & FINANCE – Mr. Ofshinsky, Chairperson – Continued

Motion by Mr. Ofshinsky, seconded by Mrs. O’Brien, to approve the following agenda item #7:

- 7. The recommendation of the Superintendent to approve the **PAYROLL** of December 31, 2020, and January 15, 2021, in the amount of \$4,097,329.46 (Documentation provided electronically.)

ROLL CALL FOR ITEM #7:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Ofshinsky	Yes	Mrs. Dwyer	Yes	Mr. Conklin	Yes
Mrs. Stephenson	Yes	Mr. Stillman	Yes	Mrs. Romeo	Abstain
Mr. Guarino	Abstain	Mrs. O’Brien	Yes	Mrs. Van Dyk	Abstain

The **MOTION PASSED.**

Motion by Mr. Ofshinsky, seconded by Mr. Stillman, to approve the following agenda items #8 through #13:

- 8. The recommendation of the Superintendent to approve the **LIST OF BILLS/ VENDORS** for the period ending **January 26, 2021**, in the amount of \$2,588,317.31. (Documentation provided electronically.)
- 9. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **January 26, 2021:**

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2020-2021** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$277,147.83.

- 10. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **January 26, 2021** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer’s Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$12,680,457.27 as of November 30, 2020; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer’s Monthly Report be accepted. (Documentation provided electronically.)

- 11. The recommendation of the Superintendent to approve the following Resolution:

XIV. OPERATIONS & FINANCE - Mr. Ofshinsky, Chairperson - Continued

11. (Continued)

RESOLVED, that the Board certify as of November 30, 2020, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

12. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **January 26, 2021** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$13,919,289.83 as of December 31, 2020; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

13. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of December 31, 2020, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL FOR ITEMS #8 THROUGH #13:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Ofshinsky	Yes	Mrs. O'Brien	Yes	Mrs. Romeo	Yes
Mr. Guarino	Yes	Mr. Stillman	Yes	Mr. Conklin	Yes
Mrs. Stephenson	Yes	Mrs. Dwyer	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

XV. POLICY - Mrs. Kate Romeo, Chairperson

Motion by Mrs. Romeo, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #2:

DISCUSSION: Mrs. Romeo thanked the Board for all of their hard work and their voice during discussion on revising and implementing policies for the betterment of our students and staff.

XV. POLICY - Mrs. Romeo, Chairperson - Continued

1. The recommendation of the Superintendent to approve the second reading of a **revised REGULATION** entitled "Student Random Alcohol and Other Drug Testing." (Code 5536) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "School Organization." (Code 8130) (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #2:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Romeo	Yes	Mr. Ofshinsky	Yes	Mr. Guarino	Yes
Mrs. O'Brien	Yes	Mr. Stillman	Yes	Mrs. Dwyer	Yes
Mrs. Stephenson	Yes	Mr. Conklin	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XVI. COMMITTEE REPORTS/LIAISONS

Parks & Recreation - Mr. Stillman/Mr. Guarino - No report.

Safety - Mrs. Van Dyk - There is a remote meeting scheduled for February 4th.

Superintendent's Roundtable - Mrs. Van Dyk/Mrs. Dwyer - There will be a meeting on Thursday, January 28th. It is not a remote meeting. Mrs. Romeo inquired if parents can attend remotely. Mrs. Van Dyk and Mrs. Dwyer explained that parent concerns are brought to the meeting through that school's representative. Dr. Anemone stated a representative is there from each school, with an alternate if someone cannot attend.

Passaic County School Boards Association - Mrs. Dwyer/Mrs. O'Brien - No report. Mrs. O'Brien indicated she is registered for a virtual meeting to be held on February 8th.

New Jersey School Boards Association - Mrs. Dwyer/Mrs. Van Dyk - No report.

Legislative - Mr. Ofshinsky spoke about various student and staff mental health and wellness program bills that are being reviewed. He also spoke about public prevention measures, cooperative purchasing, diversity and inclusion in education programs, and student ID suicide prevention bills also under review.

Mrs. Stephenson thanked Mr. Ofshinsky for a very thorough report. She spoke about wellness and mental health, and a wellness grant. She encouraged the Board to look into this grant and feels that when the pandemic is over, our children are going to need additional support. She would like our administration be proactive with this.

Technology Oversight - Mr. Guarino spoke about District branding. He also spoke about Board meeting technology upgrades, an upgrade to our telephone system, and cameras at the High School.

Township/Board of Education Joint Committee - Mrs. Dwyer/Mrs. Van Dyk/Mr. Guarino - No report.

XVI. COMMITTEE REPORTS/LIAISONS - Continued

West Milford Municipal Alliance - Mrs. Romeo/Mrs. Stephenson/Mrs. O'Brien - Mrs. Stephenson spoke about several programs that the WMMA is offering.

XVII. OLD BUSINESS

Mrs. Romeo spoke about contract tracing and thanked Dr. McQuaid. She stressed the importance of the safety of our students and staff during this difficult time. She thanked the Administration for their hard work, and thanked teachers and parents.

Mrs. Stephenson spoke about the individuals that came to the last Board meeting and discussed our District fields. She feels that the Board should continue to talk about our fields, looking at what is best for as many sports as possible and best for all students to be able to use, renovating the fields for multi-purpose use.

Mrs. Dwyer inquired about the repair of the heating system in some of the classrooms at the High School. Ms. Francisco explained that piping had to be replaced in a number of classrooms and that the work will be completed by the end of the week.

Mrs. Dwyer also inquired about property for sale behind Macopin School and if anything has transpired. She also inquired about parents contacting members of the Board asking about the \$50.00 parking fee at the High School. Ms. Francisco responded to her inquiries.

Mr. Guarino asked Ms. Francisco about the 2021-2022 school year budget. Ms. Francisco stated it is still being worked on and will be distributed to the Board members by the next Committee meeting. Mrs. Dwyer asked if any information was received from the State. Ms. Francisco indicated she anticipates a \$2.5 million reduction in state aid, but that information has not been released.

Motion by Mrs. Romeo, seconded by Mr. Guarino, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XVIII. NEW BUSINESS

Mrs. Romeo thanked Mr. Joe Jordan and the TV Science program for the amazing debut of their new YouTube channel and read a statement from him. Old VHS tapes have been converted to digital and a show was created entitled, "West Milford Time Machine." She explained what the program entailed and thanked Mr. Jordan and the TV Science program for this creation.

Mr. Guarino also commented on the first show, which highlighted the Class of 1990, and indicated anyone can subscribe to their YouTube channel.

Motion by Mr. Ofshinsky, seconded by Mrs. O'Brien, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public having a legitimate interest in the actions of the Board for the purpose of addressing any subject matter pertinent to and/or directly related to the operation of the West Milford Public School District. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All speakers are asked to sign the register provided and give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Eric Lowenstein, 15 Alpine Lane, West Milford. Mr. Lowenstein is currently the President of the West Milford Midget Football Association, and is in favor of the new fields. He spoke about his love for football, but believes that all youth and high school sports are important because of the life lessons they will carry with them, and learn the value of hard work. He spoke about what youth and high school sports teach our children and about winning and losing, and feels in those moments when you come up short are the most teachable. He spoke about youth coaching in West Milford for the last six years and that the WMMFA currently uses the High School turf field for games, and Howard and Presbyterian fields for practices. He explained they do not have a place to store their equipment, and it is currently kept at Hillcrest where it is not climate controlled. Unfortunately some equipment had to be thrown away, and new equipment had to be ordered. He thanked Joe Trentacosta and Sue Pappas for their help and appreciation in scheduling games and usage of the turf field. He is asking the Board for more fields and future plans for snack stands where students can get community service hours, and fields where other sports like field hockey, lacrosse, baseball, soccer, and most importantly football can come together to play on.

Motion by Mr. Ofshinsky, seconded by Mrs. Stephenson, to close Public Comment.

VOICE VOTE:

All in Favor.

MOTION PASSED.

XX. EXECUTIVE SESSION

At 8:04 p.m., Mr. Ofshinsky made a motion, seconded by Mrs. O'Brien, to go into Executive Session for the purpose of discussing matters of attorney/client privilege, and to adjourn the meeting from Executive Session, as no action will be taken.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary